

The G.I.F.T.S. Program

Policy and Procedures Document

In order to encourage the volunteer participation by ALL parents, JKCS has put in place a parental participation program called G.I.F.T.S. (Getting Involved For The Students) that all families attending JKCS are required to fulfill.

The outline of the program is as follows:

Family G.I.F.T.S. Requirements:

Full time Family	40 points (40 hours)
SK Family (single student)	20 points (20 hours)
JK Family (single student)	15 points (15 hours)
Single Parent Family	15 points (15 hours)

The following are exempt from tracking participation points:
Board Members, Teachers, Committee Chairs, Major Event and Program Coordinators (i.e. Bazaar, Auction, Fund-raising Dinner, Grocery Vouchers), and Personal(*see note below).

Participation Points Breakdown:	
Volunteer time	1 point per hour
Purchase vouchers	1 point per month (2 points if over \$500.00 in a month)
Family attendance at Membership Meeting	5 points
Family attending the Fund-raising Dinner, Fall Auction, or the Spring Bazaar.	8 points each event
Standing on a committee	25 points
Coaching a sports team	10 points
Driving for sports, Caressant Care, etc.	2 points per event
Yard Duty	3 points per lunch hour
Class trips	3 points
Food donations	2 points per event
Classroom/Library Assistance	2 points per hour

G.I.F.T.S. Tracking Form:

It is each family's responsibility to track their own points via the *G.I.F.T.S. Tracking Form*.

This form can be found either at the school office or downloaded from the JKCS website.

When completed, the Tracking Form should be forwarded to the GIFTS Coordinator.

Points can only be awarded for time volunteered on behalf of *parents*, not students.

There will be no *banking* of points for the following year.

Parents who elect not to participate are requested to make a \$500.00 donation to J.K.C.S.

* If there are extenuating circumstances and a family feels that they can not fulfill the above participation requirements, the GIFTS Coordinator should be contacted in writing so that a review of each individual case can be made. Requests will need to be made on an annual basis.

The GIFTS program is reviewed annually.

